



Santa Clara County Office of Education

Mary Ann Dewan, Ph.D.
County Superintendent of Schools

Informational Bulletin

For Santa Clara School Districts

District Business and Advisory Services

Judy Lee Kershaw, Director - DBAS: 408-453-6599

Bulletin: 19-030

Date: March 13, 2019

To: District Chief Business Officers
District Fiscal Directors
District Personnel and Payroll Directors
Charter School Administrators

From: Nghia Do, District Business Advisor

Re: Exchange and Sojourn Teachers

Any teacher employed by school district through a process established in Education Code 44853 or 44856 is considered an “exchange” or “sojourn” teacher irrespective of their visa status.

Persons serving as exchange teachers or sojourn teachers from outside of California are excluded from both membership in the Defined Benefit Program (DB) and participating in the Cash Balance Benefit Program (CB) pursuant to Education Code 22601.

Previously, California State Teachers’ Retirement System (CalSTRS) directed school districts to report compensation for exchange and sojourn teachers using Assignment Code 62 on the F496 File. This functionality is slated to be discontinued when CalSTRS deploys its new pension administration system. In the meantime, school districts may continue to report compensation for exchange and sojourn teachers but are not required to do so.

Please refer to CalSTRS Employer Directive 2018-04 for more details on Enrollment in CalSTRS Benefit Program.
<https://www.calstrs.com/sites/main/files/file-attachments/ed2018-04.pdf>

Please distribute this memo within your District as deemed appropriate.